

CEA-12011/372/2025
Government of India
Ministry of Cooperation
The Co-operative Election Authority

09th Floor, Tower E, World Trade Centre
Nauroji Nagar, New Delhi -110029

Dated: 07th August, 2025

Election no. 94/2025-26

ORDER

Sub: Appointment of "Returning Officer" and the "Election Programme" for Conduct of Election of Sahakar Taxi Cooperative Limited, NCDC, 4, Siri Institutional Area, Hauz Khaz, South Delhi, New Delhi-110016. -reg.

In exercise of the powers conferred by Section 45 K (1) of the Multi-State Co-operative Societies (MSCS) Act 2002, as amended by the MSCS amendment Act 2023 read with Rule 19F (a) of the MSCS Rules 2002, as amended with MSCS Rules in 2023, the Co-operative Election Authority hereby appoints **District Magistrate/Collector, South Delhi** as Returning Officer for conducting Elections as under:

Elections of Sahakar Taxi Cooperative Limited, NCDC, 4, Siri Institutional Area, Hauz Khaz, South Delhi, New Delhi-110016		
Number of Board of Directors	Category	Member
	Class-I	08
	Class-II	03
	Class-III	02
	Class-IV	02
	Total	15 (Board Member- 15 (General-12, SC/ST-1 & Women-2) Office Bearers-2 (Chairman-1 & Vice-Chairman-1)
Registration No & Date	MSCS/CR/1629/2025 dated 06.06.2025	
CEO contact details	Sh. Rohit Gupta, 7376072308, dmdncdc@ncdc.in	
Office Bearers (2)	(i) Chairman -01 & (ii) Vice Chairman- 01	

2. RO is requested to ensure the election is conducted as per the MSCS Act, 2002 as amended by MSCS (Amendment) Act 2023 and Rules framed thereunder. In case any provision of Registered Bye-Laws of the Society is inconsistent with the provision of Act and Rules made thereunder, then provisions of the Act/Rules shall prevail over such inconsistent provision and decision taken by CEA in this regard shall be final.

3. RO may submit proposal for appointment of adequate number of ARO

4. The Constituency shall be as per registered and approved Bye-Laws of the Society. **Every voter member has a right to elect all the directors individually.**

5. **Election Programme:** Election Programme from 03rd September, 2025 to 16th October, 2025 is issued under Rule 19(H) (2), which is part of this order.

6. **Role of Returning Officer in initiating Election Schedule:** Returning Officer may please refer to Rule 19(H)(4) and Rule 19(I)(3) and ensure that intimation is sent under his signature regarding date, time and place of General Meeting (Polling) to each member of the society and such information can also be sent electronically, if possible

7. **Issue of election notice under the signature of Returning Officer:** Returning officer shall specify the date and time, place of receipt of nomination, and for all other stages of the election process clearly in the notification. Election Programme shall also be published on the notice board of the society and its branches for wider circulation to all members.

8. **Publication of election programme on website of the society:** Returning Officer is requested to publish election programme on the website of the society.



9. Publication of election notice in the newspapers: Returning Officer is requested to publish election notice in the newspaper circulated in the area of operation as required under Rule 19-I (3).

9.1. Returning Officer is requested to send the newspaper cutting to the CEA.

10. Wide publicity to be given for holding of Elections in terms of provision of the MSCS Act and the rules framed thereunder including advertisement in each state in the area of operation. Election Programme shall also be displayed on the Notice Board of the Society. RO shall also issue a press release.

11. Preparation of Members' List: Returning Officer is requested to refer to Sec 29 of MSCS Act and Rule 19-I while publishing the list of eligible voters. The list should be drawn as on 31st March of the previous financial year which is immediately preceding to the election year. Addition/deletion in the list can be done as per Rule 19I (1) thirty days prior to the date fixed for the poll. The list of members should also be got posted on website of society

12. Disqualification for being a director: While scrutinizing the nomination RO is requested to refer to Sec 29, 43 and 44 of MSCS Act and also Rules 19J, 19K and 19L of MSCS Rules (as amended time to time).

13. Report to CEA on nomination: Returning Officer is requested to send the list of candidates with the details- (i) filed nominations (ii) rejected nominations with reasons (iii) withdrawal of nominations and (iv) valid nomination with reference to the number of post of directors to CEA through e-mail and publish it on the Website of the Society.

14. Prior approval of result of Board of Director: After conduct of Elections of Board of Directors, the RO is mandated to submit the requisite details in Format 19 M along with a report (for members of the Board of Directors) under rule 19 M for seeking **prior approval** of the Co-operative Election Authority.

15. Election of Office Bearers: Returning Officer shall preside over the meeting for the purpose of election of Office Bearers as per Rule 19N (2) and after conduct of elections of Office Bearers, the RO shall submit the requisite details in Format 19-N alongwith a report for seeking **prior approval** of CEA before declaration of results.

16. Display of Notification/orders on website of Society: Returning Officer shall ensure that the Society prominently displays the **List of Eligible Voters, Election Programme and Final List of the Contesting Candidates, and other related important documents on the website of the Society prominently on the right-hand top corner of website in a box under the heading of "ELECTION OF BOARD OF DIRECTORS & OFFICE BEARERS"** for enabling free, fair and transparent elections.

17. Submission of account of election expenses by the candidate: The provisions of MSCS Rules 19(U), (V), (W), (X) relating to expenditure to be incurred by the candidate in connection with elections are annexed herewith. RO is requested that these may be posted on the Notice Board and a copy may also be supplied to the person filing the nomination. The format or account of election expenses shall be kept as per particulars provided in Rule 19 (W). These accounts should be submitted to Returning Officer within 30 days of declaration of result by Returning Officer after approval of CEA.

18. Instructions for filling-up of the Format- 19M and 19N have been appended below the Format 19M and 19N, the same should be scrupulously followed by the Returning Officer. **[Annexure-II and Annexure-III respectively]**

19. Payment of remuneration: It is also requested to provide the requisite details about basic pay of RO and ARO and other polling officer in the enclosed Proforma along with a copy of cancelled cheque & PAN Card to claim remuneration from the Society in connection with discharge of duties for conduct of election as RO/ARO/Polling personnel etc. **(Annexure-IV)**



20. Copy of the Election Programme is attached as **Annexure - I**.

21. **Guidelines for Central Govt. Employees:** As per DOP&T Office Memorandum F.No.11013/1/2016-Estt.A-III February, 2020 and dated 21st Government employee Under the rule 15(1)(c) of CCS (Conduct) Rules, 1964, the Central will obtain the details in may the take prior permission to contest the election. Returning Officer **Annexure -V** to accept or reject nomination filed by the Central Government Servant.

22. A Checklist for Returning Officer is attached at **Annexure-VI** for monitoring the election process.

23. This issues with the approval of Cooperative Election Authority.

By Order

(Authorized Signatory)

For Cooperative Election Authority

To

District Collector / Magistrate, South Delhi
M.B. ROAD, SAKET, NEW DELHI-110068
Contact: 011-29535025
E-mail: dcsouth@nic.in



Copy to:

1. The Chief Executive Officer/Managing Director of **Sahakar Taxi Cooperative Limited, NCDC, 4, Siri Institutional Area, Hauz Khaz, South Delhi, New Delhi-110016. Email/contact details-sahakartaxicoop@gmail.com/ 7376072308 - with a request**

- (a) To deposit amount on account of remuneration payment for the conduct of election by RO/ARO and Polling Officer(s). Amount of remuneration to be as per order CEA-12011/84/2024 dated 03.06.2024 (copy enclosed). The requisite amount is to be deposited by the society in CEA's account titled Cooperative Election Authority as details below: -

Name of Account Holder	Cooperative Election Authority
Name of Bank	State Bank of India
Account Number	43320407875
IFCS Code	SBIN0001076
Name of Branch	R.K.Puram, New Delhi
Type of Account	Saving Account

- (b) This may be ensured by C.E.O / M.D that the following documents must be uploaded on Official Website of the Society.
- Order of CEA for appointment of Returning Officer and election programme.
 - Notification issued by Returning Officer giving details of election schedule and details of constituency etc.
 - Provisional list of Members/Delegates who are eligible to vote.
 - Publication of final list of Members/Delegates who are eligible to vote.
 - List of nomination received by the Returning Officers constituency-wise.
 - List of nomination which has been rejected along with reasons for rejection.
 - Publication of final list of contesting candidates.
 - Declaration of result of Board of Directors.
 - New Board of Directors and its Office Bearers.

- (c) Election Notice under signature of RO to be published in newspapers by CEO.

2. The Registrar of Cooperative Societies, Govt. of NCT Delhi, Sansad Marg, Old Court Building, Janpath, New Delhi - 110001. Contact: 011-23742938, 011-23742806 Email: rcoop@nic.in
3. The Central Registrar of Cooperative Societies – for information
4. NIC with a request to upload on (www.crcs.gov.in).

