📢 **WE ARE HIRING | MIS ANALYST**

Sahakar Taxi Cooperative Limited | Bharat Taxi

Bharat Taxi is looking for a detail-oriented and analytical professional to join its team as an **MIS Analyst** and support data-driven operational decision-making.

Position Details

- **Designation:** MIS Analyst
- **Location:** Delhi NCR
- **Experience:** Minimum 2 years in MIS, Data Analysis or Business Reporting
- **Qualification:** B.Tech / Master's in Computer Science
- **Employment Type:** Full-Time

Key Responsibilities

- Monitor daily operational data relating to drivers, riders, bookings, rides and revenue.
- Prepare and maintain daily, weekly and monthly MIS reports and dashboards.
- Analyse operational trends across different locations and time periods.
- Identify data discrepancies, unusual variations, missing records and reporting errors.
- Extract, clean, organise and validate data from multiple sources.
- Develop automated reports and dashboards to minimise manual reporting.
- Coordinate with Operations and Technology teams to resolve data-related issues.
- Highlight operational gaps and performance deviations to management.
- Provide data-backed insights and recommendations to improve operational performance.
- Maintain historical records, trackers and reporting documentation.

Required Skills

- Strong proficiency in **Microsoft Excel** and basic to intermediate knowledge of **SQL**.
- Knowledge of Power BI or similar reporting tools.
- Understanding of data cleaning, validation and verification.
- Strong analytical, logical and problem-solving abilities.

- Excellent attention to detail and data accuracy.
- Good communication and coordination skills.

Experience in ride-hailing, mobility, logistics or transportation technology and basic knowledge of Python will be an added advantage.

How to Apply

Interested and eligible candidates may send their updated CV along with complete details of qualifications and experience and copies of relevant certificates to:

📧 **hr@sahakartaxi.com**

📅 **Last Date to Apply: 10 December 2026**
